



BEMIDJI REGIONAL INTERDISTRICT COUNCIL

Bagley
Blackduck
Cass Lake-Bena
Clearbrook-Gonvick
Mahnomon
Northome-Indus

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Kelliher
Lake of the Woods
Laporte
Littlefork - Big Falls
Waubun-Ogema
Admin Office-Bemidji

Executive Board Minutes
May 19, 2020
BRIC Office / Zoom Remote
Bemidji, MN 56601
10:30 am


Chair

Meeting called to order by BRIC Board Chair, Steve Cairns. Roll call indicates those in attendance.

1. Roll Call:

- | | |
|-----------------------|---------------------------|
| <u>P</u> Steve Cairns | <u>P</u> Erich Heise |
| <u>P</u> Malcomb Wax | <u>A</u> Rochelle Johnson |
| <u>P</u> Jeff Nelson | <u>P</u> Jamie Wendt |
| <u>P</u> Jeff Bisek | <u>A</u> Kim Goodwin |
| <u>A</u> Mark Lundin | <u>A</u> Lisa Weber |
| <u>A</u> Jeff Burgess | <u>P</u> Brenda Story |

Also in attendance were BRIC Assistant Directors, Renae Donaghue & Jen Johnson; BRIC Supervisor, Heidi Ryan; Regional Low Incidence Facilitator, Nicole Eck; and BRIC Business Manager, Lisa Carlson.

2. Agenda:

Motion by Bisik and seconded by Nelson to approve the agenda as presented with additions. Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Heise-aye, Wendt-aye. Absent was Lundin, Burgess, Johnson, Goodwin and Weber. Motion carried.

3. Minutes:

Motion by Wax and seconded by Heise to approve the minutes of the Executive Board Meeting of April 21, 2020 as mailed and reviewed. Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Heise-aye, Wendt-aye. Absent was Lundin, Burgess, Johnson, Goodwin and Weber. Motion carried.

4. Financial Report:

Motion by Bisik and seconded by Wax to approve the financial report for the current billing period through 5-10-2020 and order bills paid in the amount of: \$146,874.86. Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Heise-aye, Wendt-aye. Absent was Lundin, Burgess, Johnson, Goodwin and Weber. Motion carried.

5. Director's Report

5-1. Disproportionate Notice

Meeting with MDE scheduled for May 20, 2020, to resolve questions and concerns as to BRIC's current disproportionate status.

5-2. Director's Activities: Calendar for May and June enclosed.

5-3. Update on Speech and OT/PT consultant services for the school year 2020-21.

As both these contracts are over \$250,000 for a school year, request for bids was advertised in the Bemidji Pioneer newspaper. Currently in the process of collecting these bids. Will evaluate and present results at June 2020 Board meeting.

5-4. Update on ESY services.

MDE has stated that if a school offers any type of on-site/distance (hybrid) summer programming, then hybrid ESY must be offered as well. Parents' of children eligible for ESY have been given the choice of their child participating in ESY or not. Parents who decline ESY services for their child will be sent a Prior Written Notice stating this denial.

For any students choosing to receive hybrid ESY services, MDE has created guidelines for achieving social distancing when students are on-site. Due to the nature of the guidelines, each student's abilities will be individually reviewed to determine if the child's disability allows them to safely social distance. If not, a Prior Written Notice stating the reasons for this decision will be sent to the parents.

6. Old Business

6-1. Fall In-Service Training 2020 (Informational)

See attached list of scheduled trainings.

6-2. MDE Monitoring for Program

Program monitoring update was provided. Unofficial results show somewhere between zero and three findings per district. Official results will be provided soon. This is a significant change from the past monitoring of 8 – 10 citations per district.

6-3. MDE Fiscal Monitoring

ISD 363 had their on-site fiscal monitoring changed to a desk review. All documents requested by MDE in relation to this desk review have been submitted. The results of the review have not yet been received.

7. New Business

7-1. Authority to authorize user access to MDE secure website.

Motion by Nelson and seconded by Bisik to approve authorization of BRIC Executive Director, Brenda Story, to act as the Identified Official with Authority (IOWA) and Lisa Carlson to act as the IOWA to add and remove names only for Bemidji Regional Interdistrict Council ISD 0998-52. Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Heise-aye, Wendt-aye. Absent was Lundin, Burgess, Johnson, Goodwin and Weber. Motion carried.

7-2. Employment

Motion by Wax and seconded by Heise to approve BRIC filling 2.0 FTE Special Education Teacher positions for Waubun-Ogema ISD 435. Roll call was taken: Wax-aye, Nelson-aye, Bisek-nay, Heise-aye, Wendt-aye. Absent was Lundin, Burgess, Johnson, Goodwin and Weber. Motion carried.

Motion by Bisik and seconded by Heise to accept the resignation of Ms. Rachel St. Michel, BRIC Teacher Specialist assigned to Bagley, ISD 162, effective June 1, 2020. Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Heise-aye, Wendt-aye. Absent was Lundin, Burgess, Johnson, Goodwin and Weber. Motion carried.

Motion by Wax and seconded by Bisik:

Whereas the Teacher Specialist listed below is probationary certified staff with BRIC ISD 998 and;

Whereas, Article XI of the BRIC Master Agreement between the BRIC EA and the BRIC ISD 998 does not provide unrequested leave protection for probationary certified staff; Therefore, be it resolved by the Executive Board of the BRIC ISD 998 that the teaching contract of the certified staff listed below be terminated at the close of the current 2019-20 school year and not be renewed:

Ms. Caitlyn Hadrava BRIC Teacher Specialist assigned to Laporte ISD 306 and Cass Lake-Bena ISD 115.

Be it further resolved that written notice be sent to the said staff member regarding termination and nonrenewal of her contract as provided by law, and that said notice shall be in substantially the following form:

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NOTICE OF TERMINATION AND NONRENEWAL

TO:

You are hereby notified that at a meeting of the Executive Board of ISD 998 held on May 19, 2020, a resolution was adopted by majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2020-21 school year. Said action of the BRIC ISD 998 Executive Board is taken pursuant to M.S. 122A.40 and in accordance with Section XI of the BRIC Master Teacher Specialist Agreement (contract).

Very truly yours,
Executive Board ISD 9998

By: _____
Chair/Clerk of the Executive Board

Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Heise-aye, Wendt-aye. Absent was Lundin, Burgess, Johnson, Goodwin and Weber. Motion carried.

8. Adjournment & Next Meeting

Motion by Bisik and seconded by Wax to adjourn the meeting. Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Heise-aye, Wendt-aye. Absent was Lundin, Burgess, Johnson, Goodwin and Weber. Motion carried.

NEXT MEETING: Tuesday, June 23, 2020 at 10:30 am at the BRIC Office by Zoom.