



BEMIDJI REGIONAL INTERDISTRICT COUNCIL

Bagley
Blackduck
Cass Lake-Bena
Clearbrook-Gonvick
Mahnomen
Northome-Indus

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Kelliher
Lake of the Woods
Laporte
Littlefork - Big Falls
Waubun-Ogema
Admin Office-Bemidji

Executive Board Minutes
September 17, 2019
BRIC Office
Bemidji, MN 56601
10:30 a.m.


Board Chair

Meeting called to order by BRIC Board Chair, Roll call indicates those in attendance.

1. Roll Call:

<u>P</u> Steve Cairns	<u>P</u> Erich Heise
<u>P</u> Malcolm Wax	<u>P</u> Rochelle Johnson
<u>P</u> Jeff Nelson	<u>P</u> Jamie Wendt
<u>P</u> Jeff Bisek	<u>P</u> Kim Goodwin
<u>P</u> Mark Lundin	<u>A</u> Lisa Weber
<u>P</u> Jeff Burgess	<u>P</u> Brenda Story

Also in attendance were BRIC Assistant Directors, Renae Donahue, Jen Grabow, BRIC Supervisor, Heidi Ryan and BRIC Business Manager, Lisa Carlson.

2. Agenda:

Motion by Bisek and seconded by Goodwin to approve the agenda as approved.
Motion carried.

3. Minutes:

Motion by Wax and seconded by Burgess to approve the minutes of the Executive Board Meeting of August 15, 2019 as mailed and reviewed. Motion carried.

4. Financial Report:

Motion by Bisek and seconded by Nelson to approve the financial report for the current billing period through 9-10-19 and order bills paid in the amount: \$62,680.07

5. Director's Report

5-1. MDE Monitoring

An update on the MDE Program Monitoring was provided. A schedule was handed out on the proposed dates of visits and locations including information on the following:

- a. Record Reviews
- b. On site visits
- c. Electronic Interviews
- d. Director's Interview

5-2. Maintenance of Effort FY 18

Director informed the board of notification from MDE that the BRIC Cooperative has demonstrated maintenance of effort for FY 18.

5-3. Director's Activities

Calendars for September & October 2019 are attached.

6. Old Business

6-1. Summer Service Hours

Motion by Bisek and seconded by Goodwin to approve final list of summer service (ESY) hours for summer 2019 as presented. Motion carried.

6.2 BRIC Annual Council meeting date.

Motion by Lundin and seconded by Burgess to set April 21, 2020 as the date for the April Board meeting and Annual council meeting. Motion carried.

7. New Business

7-1. Employment

Motion by Johnson and seconded by Burgess to accept the resignation of Darin Hinckley, BRIC Paraprofessional assigned to Cass Lake-Bena ISD 115 effective August 22, 2019. Motion carried.

7-2. Assignments 2019-2020

The following is an update for Consultant/Low Incident assignments for FY 20:

Madeline Draper	.5 ASD, .5 PI
Julie Follette	O & M (3 days/ month from ISD 593)
Lyra Heriot- Stafne	Vision
Dr. Heather Zimmel	Audiology Services General (as needed)
Dr. Kevin Fire	Regional Educational Audiology Specialist
Dave Christiansen	Deaf Hard of Hearing (D/HH)
Jessica Moen	Deaf Hard of Hearing (D/HH)
Health Dimension Rehab.	OT/PT
Lynette Homer	DAPE
Jill Yost	ASD
Christy Zubke	ASD
Jennifer Mitchell	Due Process
Brent Colligan	Behavior Consultant

School Psychologist FY 20:

- Tanya Adams: Bagley Elementary, Blackduck
- Brian Glynn: Cass Lake-Bena, Laporte, Littlefork-Big Falls
- Whitney Balmer: Bagley High School, Mahnomen, Waubun-Ogema,
- David Gano: Clearbrook-Gonvick, Kelliher, Lake of the Woods, Northhome-Indus

7-3. Lane Change (Informational)

Melissa Williams	Bagley	BA +20 to BA+30
Lyra Heriot- Stafne	BRIC	BA to BA +10
Wendy Zitzow	White Earth	MA +20 to MA +30
Gail Henderson	Cass Lake-Bena	MA +30 to MA +40

8. Adjournment & Next Meeting

Motion by Wax and seconded by Burgess to adjourn the meeting.

NEXT MTG.: October 15, 2019 @ 10:30, BRIC Office