



# BEMIDJI REGIONAL INTERDISTRICT COUNCIL

Bagley  
Blackduck  
Cass Lake-Bena  
Clearbrook-Gonvick  
Mahnomon  
Northome-Indus

PO Box 974  
Bemidji, MN 56619  
Phone 218-751-6622  
Brenda R. Story, Executive Director  
FAX Number 218-751-6625  
[www.bric-k12.com](http://www.bric-k12.com)

Kelliher  
Lake of the Woods  
Laporte  
Littlefork - Big Falls  
Waubun-Ogema  
Admin Office-Bemidji

Executive Board Minutes  
October 10, 2020  
BRIC Office / Zoom Remote  
10:30 am

  
Chair

Meeting called to order by BRIC Board Chair, Rochelle Johnson. Roll indicates those in attendance.

## 1. Roll Call:

<u>P</u> Rochelle Johnson	<u>P</u> Erich Heise
<u>P</u> Paul Grams	<u>A</u> Jeremy Tammi
<u>P</u> Jeff Nelson	<u>P</u> Jamie Wendt
<u>P</u> Jeff Bisek	<u>P</u> Kim Goodwin
<u>P</u> Mark Lundin	<u>A</u> Lisa Weber
<u>P</u> Jeff Burgess	<u>P</u> Brenda Story

Also in attendance was BRIC Region Low Incidence Facilitator, Nicole Eck; BRIC Business Manager, Lisa Carlson; BRIC Assistant Directors, Renae Donaghue and Jen Johnson; BRIC Supervisor Heidi Ryan and BRIC Administrative Assistant, Yvette Olson

## 2. Agenda:

Motion by Jeff Bisek, seconded by Jeff Nelson to approve the agenda as presented. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Wendt-aye, Goodwin-aye and Webe-aye. Motion carried.

## 3. Minutes:

Motion by Kim Goodwin, seconded by Erich Heise to approve the minutes of the Executive Board Meeting of September 15, 2020 as mailed and reviewed. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Wendt-aye, Goodwin-aye. Motion carried.

4. Financial Report:

Motion by Jeff Bisek, seconded by Jeff Burgess to approve the financial report for billing period through 10/12/20 and order bills paid in the amount: \$ 176,106.12. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Wendt-aye, Goodwin-aye. Motion carried.

5. Director's Report

5-1. Schedules for PARS

An update on information requested for updating the PARS for Special Education Teachers and Paraprofessionals was outlined, stressing the importance of getting the PARS forms filled out and turned in.

5-2. MDE Program Monitoring

Most of the training has been completed for the districts.

5-3. Fiscal Monitoring

The required training and corrective action has been completed and accepted by MDE.

5-4. COVID Updates

Reminder to let the BRIC office know if one of the BRIC employees has been quarantined. Also keep BRIC informed of any changes to distance/onsite learning schedules.

5-5. Free Legal Seminar

A FREE Legal Seminar from Ratwick, Roszak & Maloney will be held on October 30<sup>th</sup>. Visit their website to register.

6. Old Business

6-1. Audit

The report of the annual audit for FY 20 is scheduled to be presented in November.

7. New Business

7-1. Employment

Motion by Jeff Bisek and seconded by Kim Goodwin to approve the resignation of Ms. Lisa Westland BRIC Paraprofessional assigned to Cass Lake-Bena ISD 115 effective September 21, 2020. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Wendt-aye, Goodwin-aye. Motion carried.

Motion by Jeff Nelson and seconded by Jeff Burgess to approve a 12 week maternity leave for Ms. Jennifer Johnson, BRIC Assistant Special Education Director to begin on or around November 12, 2020. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Wendt-aye, Goodwin-aye. Motion carried.

8. Adjournment & Next Meeting

Motion by Jeff Bisek and seconded by Jeff Burgess to adjourn the meeting. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Wendt-aye, Goodwin-aye. Motion carried.

NEXT MTG.: November 17, 2020 @ 10:30 a.m., via Zoom from the BRIC Office