



Contingency Learning Plan (CLP) Checklist

	<p>Contact each parent and get their input on CLP planning options</p> <ol style="list-style-type: none"> 1. Feedback regarding spring distance learning 2. Parent input regarding services for the 3 possible models of learning 3. Least Restrictive Environment conversation regarding the 3 possible models of learning
	<p>Explain to parents the components of the CLP</p> <ul style="list-style-type: none"> ● Contingency Learning Plan (CLP) will address IEP services for <ul style="list-style-type: none"> ○ In School ○ Hybrid ○ Distance Learning ● Prior Written Notice for Amendment will be sent out
	<p>Go into Sped Forms, make sure your current IEP has been finalized, and click the "Amendment". Add the date you are writing the CLP on the student information page 1 of the IEP.</p>
	<p>Complete a CLP for each student with <u>Parent and IEP Team Member input</u></p> <ul style="list-style-type: none"> ● OT/PT, DAPE, Speech, VI, DHH, ASD, School Psychs, Regular Ed, Administrators
	<p>Validate & Finalize Amended IEP (this will finalize your CLP automatically)</p>
	<p>Complete a Prior Written Notice to communicate with parents that we are creating a CLP, which is an amendment to the IEP. Use CLP DROP DOWNS in PWN.</p>
	<p>Finalize PWN for Amendment / CLP</p>
	<p>Mail Parents</p> <ol style="list-style-type: none"> 1. Contingency Learning Plan 2. PWN for Amendment / CLP 3. Copy of Amended IEP 4. A copy of Procedural Safeguards
	<p>Place a copy of all 3 documents in the Special Education File</p>
	<p>Give General Education Teachers a copy of Student CLP's</p>