



BEMIDJI REGIONAL INTERDISTRICT COUNCIL

Bagley
Blackduck
Cass Lake-Bena
Clearbrook-Gonvick
Mahnomon
Northome-Indus

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Kelliher
Lake of the Woods
Laporte
Littlefork - Big Falls
Waubun-Ogema
Admin Office-Bemidji

Executive Board Minutes
August 18, 2020
BRIC Office / Zoom Remote
Bemidji, MN 56601
10:30 am


Board Chair

Meeting called to order by BRIC Executive Director, Brenda Story. Roll call indicates those in attendance.

1. Roll Call:

P Rochelle Johnson
P Paul Gram
P Jeff Nelson
P Jeff Bisek
P Mark Lundin
P Jeff Burgess

P Erich Heise
P Jeremy Tammi
P Jamie Wendt
P Kim Goodwin
P Lisa Weber
P Brenda Story

Also in attendance was BRIC Regional Low Incidence Facilitator, Nicole Eck; BRIC Business Manager, Lisa Carlson and BRIC Administrative Assistant, Yvette Olson.

2. Agenda:

Motion by Nelson and seconded by Bisek to approve the agenda as presented with changes and additions. Roll call was taken: Johnson-aye, Gram-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

3. Board Reorganization:

Motion by Bisek and seconded by Weber to nominate Superintendent Rochelle Johnson as BRIC Chair for 2020-2021, Roll call was taken: Gram-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

Motion by Burgess and seconded by Heise to nominate Superintendent Jeff Bisek as BRIC Vice Chair for 2020-2021. Roll call was taken: Gram-aye, Burgess-aye, Nelson-aye, Lundin-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

Motion by Bisek and seconded by Lundin to nominate Superintendent Jeff Burgess as BRIC Treasurer for 2020-2021. Roll call was taken: Gram-aye, Nelson-aye, Lundin-aye, Heise-aye, Tammi-aye, Wendt-aye, Bisek-aye, Goodwin-aye and Weber-aye. Motion carried.

Motion by Nelson and seconded by Bisek to authorize facsimile signature of Treasurer for checks for FY 21, Roll call was taken: Gram-aye, Nelson-aye, Lundin-aye, Heise-aye, Tammi-aye, Bisek-aye, Burgess-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

Motion by Bisek and seconded by Nelson to designate the firm of Ratwik, Roszak & Maloney, as official Special Education legal counsel and Martin Law Firm as official HR legal counsel for BRIC 2020-2021.

Motion by Weber and seconded by Bisek to approve BRIC continuing to act as fiscal (grant) host for the MDE Region 1&2 Low-Incidence (LI) and Comprehensive System of Personnel Development (CSPD) RECPSDF (Early Childhood) for 2020-2021. Roll call was taken: Gram-aye, Bisek-aye, Burgess-aye, Nelson-aye, Lundin-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

Motion by Gram and seconded by Burgess to designate the First National Bank of Bemidji as the depository for BRIC funds for FY21. Roll call was taken: Gram-aye, Bisek-aye, Burgess-aye, Nelson-aye, Lundin-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

Motion by Bisek and seconded by Nelson to approve standing resolution to authorize Chair or Vice Chair or Treasurer to approve Record of Bills for Payment in those months when Executive Committee by mutual agreement, may not meet during FY 21. Roll call was taken: Gram-aye, Bisek-aye, Burgess-aye, Nelson-aye, Lundin-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

Motion by Goodwin and seconded by Nelson to set the 3rd Tuesday as meeting dates for the Executive Board and April 22, 2021 as the meeting date for the Council. Roll call was taken: Gram-aye, Bisek-aye, Burgess-aye, Nelson-aye, Lundin-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

3-1. Minutes:

Motion by Heise and seconded by Gram to approve the minutes of the Executive Board Meeting of June 23, 2020 as mailed and reviewed. Roll call was taken: Motion carried. Roll call was taken: Gram-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

4. Financial Report:

Motion by Bisek and seconded by Burgess to approve the financial report for the current billing period through 8-3-2020 and order bills paid in the amount of: \$281,722.78. Roll call was taken: Gram-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

5. Director's Report

5-1. Fall Orientation/Training

All Fall Trainings Will be through ZOOM

Bootcamp for Veteran Teachers – Postponed

Non-Violent Crisis Prevention Intervention (CPI) – August 19, 2020

New Special Education Teacher Training – August 24, 2020

Refreshers for CPI – August 25, 2020

BRIC Fall Orientation – August 26, 2020

5-2. Monitoring & Compliance

Supervisors will work at Districts to complete CAPS for program monitoring. Business Manager will work at Districts to complete training for fiscal extended deadline to the end of September.

5-3. Disproportionate Plan

Disproportionate Plan will be continued the same as last years with Behavior Consultant paid out of CEIS.

5-4. COVID Updates

Updates and reminders regarding COVID 19 were provided.

- BRIC staff will follow District plans when working within the District.
- A room, space or designated area for assessment and service provision of children ages Birth-5 during hybrid or distance learning and other options are not possible.
- Scrubs may be needed from District for high need classrooms and Level 3 & 4 classrooms.

5-5. Director Activities

Director informs Board of continuing service as a member of BASC, MASE and MASA but does not anticipate serving on any Statewide Work Groups or Committees for FY 21.

5-6. September Board Meeting

No motion made. September Board meeting date stays as September 15, 2020.

6. Old Business

6-1. Audit update FY 20

Update on Audit

6-2. Principle In-Service

The BRIC annual Principal's workshop to be held via Zoom and has been scheduled for:
October 6th 9:00 a.m. – noon
October 8th 12:30 a.m.- 3:00

(Same workshop, Same day)

7. New Business

7-1. Employment

Motion by Goodwin and seconded by Nelson to employ Ms. Caitlyn Hadrava as BRIC ECSE Teacher Specialist to be assigned to Laporte ISD and Cass Lake-Bena ISD contingent upon licensure effective the 2020-2021 school year @ BA+10 Step 4 as per the BRIC Master Agreement. Roll call was taken: Gram-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye, Weber-aye. Motion carried.

7-2. Motion by Bisek and seconded by Burgess to approve BRIC posting for and hiring a Special Education Teacher for Mahnomen, ISD 432. Roll call was taken: Gram-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye, Weber-aye. Motion carried.

7-3. Motion by Bisek and seconded by Gram to approve rescinding maternity leave, while the student is in distant learning, for Rachel Fick, BRIC Interpreter for Waubun-Ogema ISD 435. Roll call was taken: Gram-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye, Weber-aye. Motion carried.

8. Adjournment & Next Meeting

Motion by Bisik and seconded by Nelson to adjourn the meeting. Roll call was taken: Roll call was taken: Gram-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Tammi-aye, Wendt-aye, Goodwin-aye and Weber-aye. Motion carried.

NEXT MEETING: Tuesday, September 15, 2020 at 10:30 am at the BRIC Office by Zoom.