

**Region 2 Help Me Grow IEIC Minutes**  
**January 18, 2012**  
**1:00-4:00 p.m.**  
**BRIC Office-Bemidji**

Attending

Deb DeWenter-Region 2 Professional Development Facilitator  
Bonnie Engen-Clearwater County Nursing Service  
Leila Goggeye-Leech Lake Early Childhood Programs  
Jennifer Kondos-Bemidji Schools  
Candy Malm- PAWN Cooperative  
Deanna Mattson Millar-BI-CAP Head Start  
Jessica Nieme-Stellher Human Services  
John Pugleasa-Beltrami County Health and Human Services, Bemidji School Board  
Sarah Robinson-Parent  
Jess Swedburg-Red Lake Schools  
Vicki Wangberg-Bemidji ECSE/SR Coordinator  
Kim Williams-BRIC Cooperative  
Lisa Cariveau-Minnesota Department of Education  
Shawn Holmes-Minnesota Department of Health

Excused

Kathy Grell-Hubbard County Commissioner  
Rose Tasto- White Earth Home Health

**Welcome and Introductions**

Shawn and Lisa were welcomed as guests who would assist the Region 2 IEIC in facilitating the child find/public awareness process scheduled for today's meeting.

**Update Contact List**

The IEIC contact list was updated and will be included with the January minutes.

**Recorder of Minutes**

Bonnie Engen recorded the minutes.

**Local Help Me Grow Committee Decisions**

All local Help Me Grow committees are continuing to meet on schedules determined locally for the purpose of child find and follow up as well as local networking. The local committees includes Bemidji, Cass Lake, Clearwater County, Lake of the Woods, Mahnomen-Waubun-White Earth, Northern Beltrami, PAWN (Park Rapids, Akeley, Walker, Nevis), Red Lake

**Child Find/Public Awareness Environmental Scan Overview**

Presentation/Facilitation with Lisa Cariveau (MDE) and Shawn Holmes (MDH)- Shawn and Lisa reviewed a child find "umbrella" with parts of the umbrella including public awareness, outreach programs, community based screenings, risk registries, tracking programs, and

partnerships and collaborative. They then reviewed the environmental scan worksheet (electronic copy attached) using regional medical and child care referrals as examples. Shawn ([shawn.holmes@state.mn.us](mailto:shawn.holmes@state.mn.us)) and Lisa ([lisa.cariveau@state.mn.us](mailto:lisa.cariveau@state.mn.us)) encouraged committee members to contact them with any questions as the IEIC proceeds with the environmental scan. The completed environmental scan will drive the Region 2 IEIC Help Me Grow Public Awareness and Child Find Plan that is due by June 30, 2012.

***a. Discussion***

For purposes of the environmental scan, it was determined that we focus on birthing hospitals within Region 2 and in the future determine how we will communicate with other birthing hospitals outside the regions, developing linkages with IEIC's outside of Region 2.

Representatives of each organization present were reminded of their charge to gather information from their counterparts in other counties/tribal programs/school districts within Region 2 as part of this environmental scan. For example, Bonnie Engen will contact the public health nursing services in Cass, Mahnomon, Beltrami, Lake of the Woods and Hubbard Counties as the county based nursing representative on the Region 2 IEIC.

***b. Need for Subcommittee(s)***

Group consensus was that a subcommittee is not needed, but should be considered again upon completion of the environmental scan.

***c. Next Steps***

Group consensus was that information from members will be added to a Region 2 IEIC Help Me Grow wiki, which will allow members to go into the wiki and add information as it becomes available to each member. Kim will set up and forward information on accessing the wiki to all Region 2 Help Me Grow members.

**Members are asked to have environmental scan information submitted by February 28, 2012.**

**Budget**

Region 2 currently has \$13,606 to be used for public awareness and child find. These funds can carry over to fiscal year 2013. Lisa Cariveau stated that it is acceptable to use a portion of these funds prior to completion of the environmental scan to support previous child find activities (ex. Follow Along Programs).

**Meeting Dates**

It was determined that an additional Region 2 IEIC Help Me Grow meeting would be added to the calendar to review the environmental scan process. Wednesdays also presented a conflict for some members. The revised meeting dates are:

Thursday, March 1, 2012 at 1:00 p.m. at the BRIC office

Thursday, April 19, 2012 at 1:00 p.m. at the BRIC office

Wednesday, June 6, 2012 combined with Region 1, time and location TBD

**Next Meeting Date:** Thursday, March 1, 2012  
**Time:** 1:00 p.m.  
**Location:** BRIC Office, Bemidji