



SPECIAL EDUCATION RECORD FILE ACCESS LOG

Student Name: _____

Student ID #: _____

Information contained in a student's school records is classified as **PRIVATE** per the Minnesota Government Data Practices Act. Private information is available to the subject, as appropriate, and to his/her parent/guardian, upon request. Private information is made available to non-school personnel or agencies only with a signed "Release of Information" form. Only school staff having a "legitimate educational interest and role" may have access to **private** student records.

Name and Title of Person Accessing Record	Date	Purpose