



BEMIDJI REGIONAL INTERDISTRICT COUNCIL

Bagley
Blackduck
Cass Lake-Bena
Clearbrook-Gonvick
Mahnomen
Northome-Indus

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Kelliher
Lake of the Woods
Laporte
Littlefork - Big Falls
Waubun-Ogema
Admin Office-Bemidji

Executive Board Minutes
May 18, 2021
BRIC Office/Zoom Remote
10:30 a.m.


Board Chair

1. Roll Call:

 P Rochelle Johnson
 P Paul Grams
 P Jeff Nelson
 P Jeff Bisek
 A Mark Lundin
 A Jeff Burgess

 P Erich Heise
 P Jeremy Tammi
 P Jamie Wendt
 P Kim Goodwin
 P Lisa Weber
 P Brenda Story

Also in attendance was BRIC Low Incidence Facilitator, Nicole Eck; BRIC Assistant Directors, Renae Donaghue and Jen Johnson; BRIC Supervisor, Heidi Ryan and BRIC Administrative Assistant, Yvette Olson.

2. Agenda:

Motion by Grams, seconded by Goodwin to approve the agenda as presented with additions. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye and Goodwin-aye. Motion carried.

3. Minutes:

Motion by Bisek, seconded by Grams to approve the minutes of the Executive Board Meeting of April 20, 2021 as mailed and reviewed. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye and Goodwin-aye. Motion carried.

4. Financial Report:

Motion by Nelson, seconded by Bisek to approve the financial report for the billing period through May 11, 2021 and order bills paid in the amount \$103,684.43. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye and Goodwin-aye. Motion carried.

5. Director's Report

5-1. Disproportionate Update was given.

5-2. ESY services have been determined for each district.

5-3. Director's Activities: Calendar for May was provided.

6. Old Business

6-1. Fall In-Service Training 2019 (Informational)

Upcoming trainings and dates were discussed, Principals will receive the information next week.

6-2. Program and Fiscal Monitoring FY22

Programming and Fiscal Monitoring FY22 will have a new program called Step Well, replacing MNCimp. There was a random statewide sampling for program monitoring. BRIC has 4 districts that were chosen, Lake of the Woods, Mahnommen, Waubun-Ogema and Bagley.

6-3. Negotiations

Negotiations are in progress, with BRIC EA.

7. New Business

7-1. Authority to Authorize user access to MDE secure website

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local educational agency that uses the Education Identity Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which state that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOWA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties and will revoke that user's access when it is no longer needed to perform their job duties.

Motion by Bisek, seconded by Weber to approve authorization of BRIC Executive Director, Brenda Story to act as the Identified Official with Authority (IOWA) and Allyson Holte to act as the IOWA Proxy to add and remove names only for Bemidji Regional Interdistrict Council ISD 0998-52 . Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye, Weber-aye and Goodwin-aye. Motion carried.

7-2. Employment

Motion by Goodwin, seconded by Bisek to approve a 5-week unpaid leave from September 7, 2021 through October 14, 2021 for Ms. Karla Riggs, BRIC Language Facilitator assigned to Bagley, ISD 162. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye, Weber-aye and Goodwin-aye. Motion carried.

Motion by Heise, seconded by Goodwin to approve the resignation of Mr. Jeffrey Axton, BRIC teacher Specialist assigned to Waubun-Ogema-White Earth ISD 435, for purposes of retirement effective June 4, 2021. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye, Weber-aye and Goodwin-aye. Motion carried.

Motion by Goodwin, seconded by Grams to approve the reduction of the Behavior Specialist position from 1.0 FTE to .75 FTE. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye, Weber-aye and Goodwin-aye. Motion carried.

Motion by Bisek, seconded by Heise to approve the resignation of Ms. Rachel Fick, BRIC Interpreter assigned to Waubun-Ogema-White Earth effective May 28, 2021. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye, Weber-aye and Goodwin-aye. Motion carried.

Motion by Bisek, seconded by Grams to approve the resignation of Ms. Jennifer Johnson BRIC Assistant Director of Special Education effective June 17, 2021. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye, Weber-aye and Goodwin-aye. Motion carried.

Motion by Goodwin, seconded by Heise to approve preliminary 221 summer service hours for BRIC employees as part of extended school year (ESY) services as identified in the IEPs for the students to be served. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye, Weber-aye and Goodwin-aye. Motion carried.

8. Adjournment & Next Meeting

Motion by Weber, seconded by Bisek to adjourn the meeting. Roll call was taken: Grams-aye, Nelson-aye, Bisek-aye, Heise-aye, Tammi-aye, Wendt-aye, Weber-aye and Goodwin-aye. Motion carried.

NEXT MTG.: June 22, 2021 @ 10:30 a.m. at the BRIC Office via Zoom

6. Old Business

6-1. BRIC Preliminary FY22 Budget

Lisa Carlson, BRIC Business Manager will be in attendance to present the BRIC FY 22 preliminary budget for consideration.

Motion by: _____ Seconded by: _____
To approve the preliminary FY 22 BRIC budget.

6-2. OT/PT Services

BRIC will continue to purchase under the current three year contract with HDR (Health Dimensions Rehabilitation) for OT/PT services for 2021-2022 school year.

6-3. Tele-practice Speech Services

BRIC will continue to purchase under current three year contract with Speech Partners for Speech services for the 2021-2022 school year.

6-4. Negotiations Update

7. New Business

7-1. Employment

Motion by: _____ Seconded: _____
To approve the resignation of Ms. Elizabeth Anderson, BRIC Speech Language Pathologist assigned to Cass Lake Bena ISD 115, effective July 29, 2021.

Motion by: _____ Seconded by: _____
To employ Mr. Michael Parry as BRIC Special Education Supervisor, pending licensure effective July 1, 2021 per the BRIC Supervisor Master Agreement.

Motion by: _____ Seconded by: _____
To approve BRIC to hire a 1.0 FTE BRIC Teacher Specialist for Waubun- Ogema-White Earth for the 2021 – 2022 school year.

new