

IEIC Work Plan

July 1, 2016 – June 30, 2017

Please submit a completed work plan to Kara Tempel by **June 24th, 2016** at kara.tempel@state.mn.us

**IEIC Chair/s:** Stephanie Hubbard

**Region:** 2

<b>Goal #1</b> Communication Goal: continue an effective communication pathway between the Region 2 IEIC and local early childhood providers.	<b>Timeline for each activity/task</b>	<b>Deliverable or desired outcome of activity/task</b>	<b>Estimated Budget Allocation</b>
<b>Activities/Detailed Tasks</b>			
Update IEIC representation	October 2016	Awareness and communication with all agencies and communities in Region 2, expand awareness	In Kind
Distribution of materials for Region 2 IEIC	Take orders from IEIC representatives, work through Region 11 for materials.	Do needs assessment of representative for needed brochures, developmental wheels, etc.	Staff time
Order additional materials	On going	Replenish supplies in schools, clinics, and county agency offices	\$3,000
Continued efforts with advertising via Bus, Bulletin boards, or movie	On going	Maintain most effective awareness efforts in place.	\$10,000
Continue to reach out to Nursing services and prenatal care	On going	Determine referral origination, identify under represented agencies in child find	In Kind
Track and share referral data with local early childhood providers (ECSE)	June 2017	Identify under represented child find referral sources and underserved	In Kind
<b>Goal #1 Budget Total:</b>			<b>\$13,000</b>

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<b>Goal #2:</b> Region 2 IEIC will track source of referral and analyze the data collected, identify agencies with low referral numbers	<b>Timeline for each activity/task</b>	<b>Deliverable or desired outcome of activity/task</b>	<b>Estimated Budget Allocation</b>
<b>Activities/Detailed Tasks</b>			
Each education unit reports referral data to Region 2 representative educational representative	June 2017	Determine where referrals originate, analyze data by educational unit (Red Lake, Bemidji, PAWN, BRIC)	staff time/see below
Share referral data with service providers and educational units and MDE	June 2017	Awareness	staff time/see below
		<b>Goal #2 Budget Total:</b>	<b>\$0</b>

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<b>Goal #3:</b> Region 2 IEIC will hire a facilitator to coordinate the region’s Help Me Grow Efforts.	<b>Timeline for each activity/task</b>	<b>Deliverable or desired outcome of each activity/task</b>	<b>Estimated Allocation</b>	<b>Budget</b>
<b>Activities/Detailed Tasks</b>				
Facilitator Travel Expenses	July 1, 2016- June 30,2017	The Facilitator will help build our IEIC and lead efforts to raise awareness of our outreach program options.	\$10,000 \$1,800	
Promotes the Outreach for Help Me Grow	July 1, 2016- June 30,2017	The Facilitator will help build our IEIC and lead efforts to raise awareness of our outreach program options.	above	
Coordinates Interagency partnerships and attends state and regional meetings relevant to the work of Region 2 IEIC.	July 1, 2016- June 30,2017	The Facilitator will help build our IEIC and lead efforts to raise awareness of our outreach program options.	above	
Build and maintain relationships with local leaders, regional leaders, state leaders	July 1, 2016- June 30,2017	The Facilitator will help build our IEIC and lead efforts to raise awareness of our outreach program options.	above	
<b>Goal #3 Budget Total:</b>			<b>\$11,800</b>	
<b>Total Budget Estimate:</b>			<b>\$24,800</b>	

■ Our region hires a coordinator as a part of our IEIC budget

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IEIC Chair Signature

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Date