



BEMIDJI REGIONAL INTERDISTRICT COUNCIL

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Executive Board Minutes
March 31, 2020
BRIC Office / Zoom Remote
Bemidji, MN 56601
10:30 am


Board Chair

Meeting called to order by BRIC Board Chair, Steve Cairns. Roll call indicates those in attendance.

1. Roll Call:

P Steve Cairns

P Malcomb Wax

P Jeff Nelson

P Jeff Bisek

P Mark Lundin

P Jeff Burgess

P Erich Heise

A Rochelle Johnson

P Jamie Wendt

P Kim Goodwin

P Lisa Weber

P Brenda Story

Also in attendance were BRIC Assistant Directors, Renae Donaghue & Jen Johnson; BRIC Supervisor, Heidi Ryan; Regional Low Incidence Facilitator, Nicole Eck; and BRIC Business Manager, Lisa Carlson.

2. Agenda:

Motion by Bisek and seconded by Goodwin to approve the agenda as presented. Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent was Johnson. Motion carried.

3. Minutes:

Motion by Wax and seconded by Burgess to approve the minutes of the Executive Board Meeting of February 11, 2020 as mailed and reviewed. Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent was Johnson. Motion carried.

4. Financial Report:

Motion by Lundin and seconded by Wax to approve the financial report for the current billing period through 3-10-2020 and order bills paid in the amount of: \$112,794.95. Roll call was taken: Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Heise-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent was Johnson. Motion carried.

5. Director's Report

5-1. Program and Fiscal Monitoring

Both program and fiscal monitoring have been postponed due to the COVID-19 Pandemic Emergency. Information for re-scheduling or cancellation is to come later.

5-2. ESY

District data collection in relation to ESY 2020 needs is due to the BRIC Supervisors by 4-1-2020.

5-3. Director's Activities

The Director's calendars for March & April 2020 were attached.

5.4. Paraprofessional Use During Distance Learning

The MN Dept of Education has announced that schools have been given the flexibility to use special education paraprofessionals in any area (child care, food delivery, etc.) needed by the district. Special Education paraprofessionals will still be funded with state special education dollars.

5.5. BRIC Supervisor Check-In during Distance Learning

BRIC Supervisors have scheduled regular weekly zoom meetings with district staff, disability specific staff and itinerant staff over the current distance learning timeframe. Will revisit this schedule if timeframes are extended by the Governor.

5.6. Special Education Services – Due Process

Prior Written Notices (PWN) regarding contingency plans for distance learning were sent out to families. IEPs are not being amended at this time and will be reviewed on a case by case basis. If services are unable to be provided we may have a need to provide compensatory education.

5.7. Students Unable to Be Located

Any PWN returned by the post office due to address errors or some other problem will be noted in case of future needs for compensatory services. Special Education teachers are being directed to try multiple ways to contact families and to work with district administration if they are unable to connect with a family or student.

5.8 Disproportionate Status

BRIC has been notified that 3 of its member districts are currently in disproportionate status due to suspensions of 10 days or less. We are currently just ending Year 1 of our 27 month disproportionate plan from last year. BRIC Executive Director will contact MDE regarding this process.

6. Old Business

6-1. Annual Council Meeting

The list of Board Council members has been updated for invitation to the Annual Council Meeting held in April.

6-2. 2019 – 2020 Calendar

Motion by Bisek and seconded by Burgess to approve the 2020-21 calendar as presented. Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent were Johnson and Heise. Motion carried.

6-3. Budget Updates – FY2020 Budget Revisions

Motion by Lundin and seconded by Wax to approve FY2020 budget revisions as presented by the BRIC Business Manager, Lisa Carlson, and reviewed by the Board. Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent were Johnson and Heise. Motion carried.

6-4. June Executive Board Meeting

Motion by Bisek and seconded by Goodwin to approve changing the June 2020 Executive Board meeting date to June 23, 2020. Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent were Johnson and Heise. Motion carried.

6.5. April Executive Board/Council Meeting

Motion by Nelson and seconded by Burgess to approve cancelation of the BRIC Executive Board/Council meeting scheduled for Tuesday, April 21, 2020 at 5:00 pm at the Hampton Inn due to the COVID-19 Pandemic Emergency. Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent were Johnson and Heise. Motion carried.

Motion by Goodwin and seconded by Weber to approve holding the April BRIC Executive Board meeting via zoom at 10:30 am on Tuesday, April 21, 2020. Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent were Johnson and Heise. Motion carried.

7. New Business

7-1. Employment

Motion by Wax and seconded by Lundin to approve the resignation of Sarah Millar-Finlayson, BRIC Administrative Assistant effective March 12, 2020. Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent were Johnson and Heise. Motion carried.

Motion by Bisek and seconded by Nelson to approve unpaid leave of absence for Stacy Gunderson, BRIC Paraprofessional assigned to Waubun-Ogema ISD 435, effective March 30, 2020 through the COVID-19 Pandemic Emergency until school resumes onsite. Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent were Johnson and Heise. Motion carried.

7-2. Lane Change Informational

None

8. Adjournment & Next Meeting

Motion by Goodwin and seconded by Wax to adjourn the meeting. Wax-aye, Nelson-aye, Bisek-aye, Lundin-aye, Burgess-aye, Wendt-aye, Goodwin-aye, and Weber-aye. Absent were Johnson and Heise. Motion carried..

NEXT MEETING: Tuesday, April 21, 2020 10:30 am BRIC Office by Zoom