




## BEMIDJI REGIONAL INTERDISTRICT COUNCIL

Bagley  
Blackduck  
Cass Lake-Bena  
Clearbrook-Gonvick  
Mahnomen  
Northome-Indus

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Kelliher  
Lake of the Woods  
Laporte  
Littlefork - Big Falls  
Waubun-Ogema  
Admin Office-Bemidji

Executive Board Minutes  
January 21, 2020  
Hampton Inn-Board Room  
Bemidji, MN 56601  
10:30 a.m.

  
Board Chair

Meeting called to order by BRIC Board Chair, Roll call indicates those in attendance.

1. Roll Call:

<u>P</u> Steve Cairns	<u>A</u> Erich Heise
<u>P</u> Malcomb Wax	<u>P</u> Rochelle Johnson
<u>A</u> Jeff Nelson	<u>P</u> Jamie Wendt
<u>P</u> Jeff Bisek	<u>P</u> Kim Goodwin
<u>P</u> Mark Lundin	<u>A</u> Lisa Weber
<u>P</u> Jeff Burgess	<u>P</u> Brenda Story

Also in attendance was BRIC Assistant Directors, Renae Donaghue, Jen Johnson, BRIC Supervisor, Heidi Ryan, Regional Low Incidence Facilitator, Nicole Eck, and BRIC Business Manager, Lisa Carlson.

2. Agenda:

Motion by Lundin and seconded by Wax to approve the agenda with correction of changing lane change to BA+10 to BA+20 as presented. Motion carried.

3. Minutes:

Motion by Goodwin and seconded by Burgess to approve the minutes of the Executive Board Meeting of November 12, 2019 as mailed and reviewed. Motion carried.

4. Financial Report:

Motion by Bisek and seconded by Lundin to approve the financial report for the reporting period through 1-14-20 and order bills paid in the amount of: \$277,105.15. Motion carried.

5. Director's Report

5-1. Child Count December 1, 2019

A review of the recently completed December 1, 2019 federal child count for special education, was provided at the meeting. State average is 16.3 %.

5-2. Board member for BRIC Council

District Board members for the BRIC Council names was reviewed and updated.

5-3. Strategic Planning Meeting Process

Information on the Strategic Planning meeting was provided.

5-4. Inclement Weather

Reminder to add BRIC staff for school late start or closing was provided. Call list will be emailed out by the Executive Director to the Superintendents.

5-5. Monitoring and Compliance Update

An update on program and fiscal monitoring was provided. Desk interviews along with the on-site interviews have been completed. An on-site visit will be made to South Koochiching for fiscal and to Blackduck, Cass Lake, Kelliher, Lake of the Woods, Littlefork,-Big Falls, and South Koochiching for program in April.

5-6. Director's Activities

Calendars for January & February 2020 were enclosed.

6. Old Business

6-1. Executive Director's Evaluation

The annual evaluation of the Executive Director has typically been conducted each February by the Board. Procedures for completion of the evaluation will be reviewed and discussed at the meeting. BRIC Board Chair, Cairns handed out the evaluation form and asked that it be filled out and emailed back to him. A summary will be provided at the next Executive Board meeting in February.

6-2. Paraprofessional health insurance fee

Information was provided on the fee incurred due paraprofessionals not offered affordable health insurance.

6-3. Negotiations Update

An update on the negotiations process was provided. Committee will meet again on January 30, 2020.

7. New Business

7-1. Employment

Motion by Goodwin and seconded by Bisek to approve effective December 31, 2019 the resignation of Ms. Amanda Koop, BRIC Paraprofessional assigned to White Earth Early Childhood Special Education Program. Motion carried.

7-2. Lane Change (Informational)

Lyra Heriot-Stafne                                      BA+10 to BA+20

8. Adjournment & Next Meeting

Motion by Bisek and seconded by Lundin to adjourn the meeting.

**NEXT MTG.:** February 11, 2020 @ 10:30 a.m., BRIC Office