

**Region 2 Help Me Grow IEIC Agenda
October 19, 2016 @ 1:00 p.m.**

Unofficial Notes

- I. In attendance:
 - a. Sarah Kjono- County Health- Norman Mahnomen Public Health
 - b. Anisa with Head Start Mahube-OTWA was present for Margaret Aho
 - c. Eva Pohl was present via phone - PAWN
 - d. Jessica Swedberg -Red Lake School District
 - e. Stephanie Hubbard Bemidji Area Schools
 - f. Dana Patsy Child Care Aware Region 2
 - g. Others in attendance:
 - i. Jessica Hoffman
 - ii. Beata Grantier

- II. Stephanie Hubbard offered to record the unofficial notes since this meeting did not have enough members present to be an official meeting.

- III. It was decided that the notes from the May 11, 2016 meeting will be posted as unofficial notes as well because there were not enough members present at that meeting either.

- IV. In order to accommodate people who cannot make the trip to Bemidji, those present discussed using Adobe Connect to allow members to attend virtually. If it can be arranged this will be tried for the January 12, 2017 meeting.

- V. Stephanie Hubbard service on the Bemidji Area ABCD (Assuring Better Childhood Development). This committee's work was funded and supported by Department of Human Services (DHS). A facilitator from DHS has helped members of the ABCD come together to set goals regarding working together to serve children and help agencies' staff make the appropriate referrals, particularly to Help Me Grow. The nurse practitioner on our team (Emily Davey) collected baseline data regarding the referrals and goals were set to improve referral rates. The data shows improvement in the referral process and we have worked to ensure that doctors are aware of when to refer and when they do refer, how to refer. The team consists of parents of children with special needs, a doctor from Sanford, a nurse practitioner from Sanford, staff from Bemidji Area Schools Early Childhood Program, County Public Health/Nursing, and Head Start staff. The work of the ABCD Committee will end officially in November or December of 2016, but it is undecided if follow up will occur.

- VI. Stephanie Hubbard attended the ICC (the Governor's Interagency Coordinating Council) via phone call on Monday October 17, 2016. The ICC consisted of mostly all new members. The business of organizing as an ICC was predominant. One takeaway Stephanie brought back to this group is some information on the "Follow Along Program" offered through Minnesota Department of Health. If you go to MDH's site, you can learn more about the Follow Along Program. Enrollment is available on the site. Sarah Kjono knew more about the Follow Along Program and informed the group that the online enrollment is new. Different counties run the program differently with different criteria but it is believed that if one enrolls online, one will receive the material which is intended for parents to learn about their child's health and development and fun ways to teach skills and the developmentally appropriate age for skill development

- VII. If anybody is interested in attending the Annual IEIC Workshop Day on November 29, 2016 at MDE's Conference Center with Stephanie, please let her know. Her contact information is Stephanie_Hubbard@Bemidji.K12.mn.us or her cell is 218- 407-7397. Today's team thought Stephanie could seek more information about the following items at the Annual IEIC Workshop day:
 - a. Ask if there is any way to incorporate technology such as Facebook, Twitter and other social media on a local level.
 - b. If we are able to offer a training could it be linked through Infinitect?
 - c. What are other Regions doing with their IEIC dollars to raise awareness?
 - d. Talk to other regions regarding IEIC facilitators. Region 10 recently hired Tammy Queensland and she might be a good resource.

- VIII. Review how 15-16 IEIC Funds were spent
 - a. Billboards - Show Pictures
 - b. Materials
 - c. Travel to IEIC Workshop Day

- IX. Ideas brainstormed for the 2016-2017 IEIC work:
 - a. Trying to connect with families through social media such as Facebook and Twitter
 - b. We could share Help Me Grow material with daycare providers. All licensed daycare providers information is available on the Minnesota Department of Health Website. We could especially focus on providing Help Me Grow materials to parent aware daycares.
 - c. We could provide bibs or other gifts to new mothers at the various birthing hospitals in the area. The team wasn't sure of the hospitals but talked about Sanford in Bemidji and St. Joseph's in Park Rapids. Sarah offered to email Public Health directors to see what hospitals are birthing hospitals
 - d. We talked about hiring an IEIC Facilitator and the unique skills and knowledge which this individual would need to have since there is a lot to learn.

- e. We talked about being more liberal with our Help Me Grow materials. At a previous IEIC meeting the chairperson was granted authority to purchases up to \$500. It was decided that agencies could request material and Stephanie would have the materials shipped directly to them but each agency's single purchase limit will be \$500.
 - f. When agencies order Help Me Grow items they will be expected to report back to the IEIC on how they reached parents with the material.
- X. Future meeting Dates were changed from Wednesday to Thursdays. The time will still be at 1:00 p.m. If it is possible, we will offer for individuals to attend through Adobe Connect, but please mark/change your calendars as follows:
- a. **January 12, 2017 at 1:00 at the DEC, 502 Minnesota Ave, Bemidji**
 - b. **March 30, 2017 at 1:00 at the DEC, 502 Minnesota Ave, Bemidji**
 - c. **May 11, 2017 at 1:00 at the DEC, 502 Minnesota Ave, Bemidji**